

Division of Economic Development Navajo Tourism Department P.O. Box 663 Window Rock, AZ 86515 Phone 928-871-6714/7392

April 2, 2024

INVITATION FOR BIDS REQUEST FOR PROPOSALS Purchase of One (1) 2024 Chevrolet Tahoe, 4WD LS

BID NO: 24-04-3315LE

Bid Open: April 8, 2024 Bid Closed: April 19, 2024

Invitation: Authorized Fully Certified Automotive Dealerships

The Navajo Nation Division of Economic Development Department is currently soliciting bids for the purchase of one (1) 2024 Chevrolet Tahoe – 4WD LS for the Navajo Tourism Department. The Navajo Tourism Department travels extensively year around to conduct business.

Therefore, the Department is requesting one (1) 2024 Chevrolet Tahoe, 4WD LS with the following specifications.

Key Attributes:

One (1) 2024 Chevrolet Tahoe

Exterior Color Black, Silver Sage Metallic, White, or Iridescent Pearl Tricoat.

Interior Color: Black, Beige, or Cark Beige.

Windows: Power and all tinted (front tint and black tint windows).

Wheel: 18" 265/60R18

Drive Type: 4WD

Engine: 5.3L V8 engine

Trim Levels: LS

Transmission: Automatic/10-Speed A/T

Passenger Capacity: 7/8 seats EPA Est. MPF: 17 City/20HWY Equipment with Highway Safety Kit

Manufacturing Warranty 5 Years/60,000 Mileage Coverage

Towing Package: Tow Hitch

Bid Schedule

The Navajo Nation Division of Economic Development purchase of one (1) Chevrolet Tahoe 4WD, LS

	IFB SCHEDULE OF ACTIVITIES	DATE
1.	Issue of Invitation for Bids	4/15/24
2.	RFP – Questions Due via Email:	4/19/24
	Shaunya Manus (Marketing	
	Specialist)	
	shaunyamanus@navajo-nsn.gov	
3.	NN-DED Tourism RFP Proposals	4/26/24
	Due Date	
4.	Official Opening of NNDED	4/29/24
	Proposals: Evaluation and	
	selection begins.	
5.	Notice of selection	4/30/24

Terms and Conditions

- 1. Bidders must be an Authorized Fully Certified Automotive Dealership who meets all standards and qualifications for Automotive Manufacture. All vehicles are to be delivered in a timely fashion as the bid evaluation shall be based on who is most responsive and in compliance with the specification and criteria.
 - a. Bid price shall Freight on Board (FOB) to which delivery is made to the Navajo Nation Fleet Management Department in Window Rock AZ.
 - b. Vehicles will be delivered to the Navajo Nation free from any purchase money, liens or security interest.
 - c. The manufacturers published warrants for the vehicle shall apply to all vehicles purchased by the Department of Economic Development Navajo Tourism Department.
- 2. The bid price shall be effective on the date of award and the availability of funds will determine the number of vehicles to purchase, and additional procurement for like-kind and quality of vehicle also qualified for bid price. The Navajo Nation Fleet Management and/or NNDED Navajo Tourism Department will make on-site visits to either manufacture/bidder's facilities, as need to ensure compliance with specifications are met, or approve any deviation, if necessary.
- 3. The NNDED and the Navajo Nation Fleet Management Department will receive, at time of delivery of vehicle, all pertinent documents necessary for titling and licensing vehicles, including Manufacturers' Statement of Origin, Odometer statement etc.

- a. Only the Navajo Nation Fleet Management will be registering each vehicle through the Navajo Nation Property Management Department. Payment will be made after delivery of the vehicle and receipt of all pertinent documents, including invoice. Full payment is to be made no later than 30 working days following receipt of all pertinent documents including invoice. Temporary License stickers must accompany upon delivery if no release of Manufacture Statement of Original is included as part of the documents and will delay timely payment.
- 4. It is the Division of Economic Development Navajo Tourism Department intention to award the Bid to the lowest Responsible Bidder who meet all criteria of bid.
- 5. Submission of all bids are to include: one original and three (3) copies, be enclosed in one seal envelope.
 - a. Respondent's name and contact information, RFP Bid Number (XXXXXX), The Division of Economic Development Navajo Tourism Department One (1) 2024 Chevrolet Tahoe 4WD LS.
 - b. Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. Faxed or email proposal/bids will not be accepted.
 - c. The Division of Economic Development shall reserve the right to reject any or all bids or increase or decrease the quality of price.
- 6. Certified Navajo Business Must provide proof that business is currently certified by the Navajo Nation Business Regulatory Department and prioritized under Navajo Nation Council Resolution CAP-37-02 and under the Section 204 (A) (1) and (2) of the revised Navajo Nation Business Opportunity Act.
- 7. Taxes All performance under this contract within the territorial jurisdiction of Navajo Nation is subject to the six percent (6%) Navajo Sales Tax (24 N.N.C. 601 et seq.)
- 8. Nothing in the RFP is intended to or shall have the effect of waving any privileges or immunities afforded. The Navajo Nation includes, but is not limited to, sovereign immunity or official immunity and it is expressly agreed that the Navajo Nation retain such privileges.
- 9. The Navajo Nation is a sovereign government and all contracts entered because of the RFP shall comply with the Navajo Nation Laws, rules and regulations, Navajo Business Opportunity Act and including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations.

Contact Person:

Shaunya Manus, Marketing Specialist, Navajo Tourism Department – DED Telephone number: (928) 871-7370; email address: shaunyamanus@navajo-nsn.gov

SUBMIT BID, MAIL, OR DELIVER TO:

The Navajo Nation – Division of Economic Development – Navajo Tourism Department
ATTN: Shaunya Manus
P.O. Box 663
Window Rock, AZ 86515
(928) 871-6714/7370
BID NO. XXXXXX

Must Identify Bid Number and Company Name on the outside of all sealed package or envelope. Please submit one original and three copies of your sealed bid.

Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. Faxed or email proposals/bids will *not* be accepted.

Sealed bid will include the following documents completed:
Debarment and Suspension Form (Exhibit A)
W-9 Form (Exhibit B)

BID NO. XXXXXX Date: 4/2/2024

Description	Unit Cost	Total Cost
One (1) 2024 Chevrolet Tahoe, 4WD, LS		
Sub-Total	XXX	
Delivery Fees	XXX	
Navajo Nation Tax (6%)	XXX	
Other Applicable Taxes	XXX	
TOTAL		

(Rev. March 2024) Department of the Treasure Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Betor	a you begin. For guidance related to the purpose of Form w-9, see Purpose of Form, below. 1. Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner entity's name on line 2.)	's name on line	1, and enter the business/disregarded		
	2 Business name/disregarded entity name, if different from above.				
Print or type. See Specific Instructions on page 3.	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on ling only one of the following seven boxes. Individual/sole proprietor C corporation Partnership Time CLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the box for the tax classification of its owner. Other (see instructions) 3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax class and you are providing this form to a partnership, trust, or estate in which you have an ownership interes this box if you have any foreign partners, owners, or beneficiaries. See instructions	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.) and address (optional)			
	Address (number, street, and apt. or suite no.). See instructions. City, state, and ZIP code	uester's name a	and address (optional)		
	7 List account number(s) here (optional)				
Par		Casialas	curity number		
backı reside	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid p withholding. For individuals, this is generally your social security number (SSN). However, for a nt alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other s, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>	or			
Alberta Alberta		Employer	identification number		
	If the account is in more than one name, see the instructions for line 1. See also What Name and er To Give the Requester for guidelines on whose number to enter.	-	-		
Par	II Certification				
Unde	penalties of perjury, I certify that:				
2. I ar Ser	number shown on this form is my correct taxpayer identification number (or I am waiting for a nur n not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I hav vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest or div onger subject to backup withholding; and	e not been n	otified by the Internal Revenue		
3. I ar	a U.S. citizen or other U.S. person (defined below); and				
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is of	correct.			
	cation instructions. You must cross out item 2 above if you have been notified by the IRS that you ar se you have failed to report all interest and dividends on your tax return. For real estate transactions, it				

Other than	interest and dividends, you are not required to sign the certification, but you must provide	your correct fire. See the instructions for Fart II, later.
Sign Here	Signature of U.S. person	Date
	3.5	

General Instructions

Section references are to the Internal Revenue Code unless otherwise

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

NAVAJO NATION CERTIFICATION

Regarding Debarment, Suspension, and Contracting Eligibility

- Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
- Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
- 3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name	Name of individual signing on Applicant's behalf (print)
Applicant Address	Title of individual signing on Applicant's behalf
Applicant Address	Signature of individual signing on Applicant's behalf
Applicant Address	Date